

	PROCESS
EVENT FREQUENCY	<ul style="list-style-type: none"> <li>▪ Two events a year. <b>May</b> = Jan – Apr winners. <b>Sep</b> = May – Aug winners.</li> <li>▪ Third event combined with Annual Event the following year.</li> <li>▪ <b>Feb</b> = Sep-Dec winners and annual winners combined.</li> </ul>
WINNERS	<ul style="list-style-type: none"> <li>▪ Six Team Members</li> <li>▪ One Supervisor</li> <li>▪ Two Leaders</li> </ul>
RECOGNITION & PRIZES	<ul style="list-style-type: none"> <li>▪ <b>Winners receive:</b> 1 paid vacation day, \$400 Visa gift card, and their choice of one of the following: <ul style="list-style-type: none"> <li>▪ Spa Day (Up to \$200)</li> <li>▪ Cabana for 1 Day</li> <li>▪ Dinner for Two at a Signature Dining Outlet (Up to \$200)</li> </ul> </li> <li>▪ <b>Annual winners receive:</b> \$1,000 visa card and \$500 FB gift card</li> </ul>
ELIGIBILITY	<ul style="list-style-type: none"> <li>▪ The Team Member must have at least 1 year of service and have no written warnings for 1 year</li> <li>▪ The Supervisor and Leader must have at least 1 year of service <i>in a Leadership position</i> and have no written warnings for 1 year.</li> </ul>

#### NOMINATION PROCESS

- Executive Committee members may submit their nominees directly to the Human Resources Department. If the Nominee is not nominated by another department, the nominee will be added to the overall nominee list.
- Departments with more than 100 Team Members may submit two members for each category (Team Member, Supervisor and Leader).
- BOH and FOH Departments can each submit a nominee for each. For example, Vida BOH submits their nominees and Vida FOH does the same.
- When Departmental Leaders are nominated, their direct Leader will have to approve the nomination.